



Shri Gajanan Maharaj Shikshan Prasarak Mandal's  
**Sharadchandra Pawar Arts and Commerce College**  
Dudulgaon, (Alandi) Pune-412105  
(Affiliated to Savitribai Phule Pune University, Recognised by Govt. of Maharashtra)



## Criterion 6: Governance, Leadership and Management

### 6.4 Financial Management and Resource Mobilization

**6.4.1 Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words.**



*H. H. Hozat*  
PRINCIPAL  
Sharadchandra Pawar Arts & Commerce College  
Dudulgaon (Alandi), Pune

**Response:**

There exists a Financial Resource Mobilization Policy of the institute. Objective of the policy is “To ensure the mechanism for resource mobilization and effective use of institutional resources.” The resources for the institutional funding are as follows:

Students Fees

Scholarship provided by the Government

Funds provided by the Savitribai Phule Pune University for NSS, Examination etc.

Suitable Institutional mechanisms are available to monitor the effective and efficient use of financial resources. Appropriate funds are allocated for infrastructure development like computers, other equipments, books for the library etc.

**Budget Procedure:-**

Given below is the procedure to prepare budget..

1. Before the commencement of every financial year, Principal submits budget received from the concerned teaching and non-teaching faculties regarding budget allocation for the next financial year under specified head of accounts.
2. Principal reviews the previous year's actual expenses and the requirements of the present year as projected by the teaching and non-teaching faculties or departments and thereafter in consultation with Management, a consolidated budget is prepared.
3. The consolidated budget is thereafter approved by the management.
4. The budget includes Revenue expenses and Capital expenses which is monitored by the Accounts Department as per authorization of the Management.

**System of Internal and External Audit**

The college has a system of internal as well as external audit. Internal audit helps the college to follow a systematic approach to evaluate and enhance the effectiveness of financial processes. It reviews and approves information and compliance with policies. Internal audit is an on-going continuous process and the college has its own internal audit mechanism. The Books of Accounts of the college are audited by the Internal Audit team. As per stipulated provisions of the Income Tax Act, statutory audit is conducted once in a year by the external auditors.

**A. Internal Financial Audit-** The team of Qualified Internal Auditors conducts a thorough check and verification of all financial transactions with the supporting documents and approval of proper authority for each transaction. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. On such verification, any error or omission and commission, pointed out by the audit team are immediately corrected /rectified and precautionary steps are taken to avoid recurrence of such errors in future. Thereafter, the financial transactions are accounted in Tally ERP -9 by the college.

**B. External Financial Audit-** All the financial transactions of the institute are audited by an external agency. The external Audit is conducted in accordance with the Auditing standards as per the provisions of the Government rules and regulations.



*Shirhat*  
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Dudulgaon (Alandi), Pune

SHRI GAJANAN MAHARAJ SHIKSHAN PRASARAK MANDAL'S  
SHARADCHANDRA PAWAR ART'S & COMMERCE COLLEGE  
ALANDI DEVACHI TAL : KHED DIST : PUNE

RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED ON 31/03/2023

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
<b><u>TO OPENING BALANCE</u></b>		BY ADVERTISEMENT EXPS.	248749.00
		BY FUNCTION EXPS.	97530.00
CASH IN HAND	114325.21	BY BANK COMMISSION & CHARGES	23992.64
BANK OF INDIA 600	40885.05	BY COMPUTER EXPS.	71333.00
BANK OF INDIA 884	3479.13	BY ELECTRICAL MATERIAL	28448.00
BANK OF INDIA 592	7585.42	BY AFFILIATION FEE	388800.00
BANK OF INDIA 28	79620.07	BY ELECTRICITY EXPS.	3622.00
BANK OF MAHARASTRA A/C NO. 24351	328099.84	BY MISC. EXPS.	10448.00
BANK OF MAHARASTRA A/C NO. 15906	277207.58	BY PRINTING & STATIONERY	559113.00
BANK OF MAHARASTRA A/C NO. 85974	3.17	BY TEACHING STAFF SALARY	5667767.00
BANK OF MAHARASTRA A/C NO. 62452	59086.60	BY TLA & REFRESHMENT	125846.00
BANK OF MAHARASTRA A/C NO. 84084	1586.04	BY TRAVELLING & CONVEYANCE	263787.00
COSMOS BANK	174205.00	BY NON TEACHING STAFF SALARY	2512401.00
TJSB SAHAKARI BANK LTD.	244343.92	BY TELEPHONE BILL	3097.00
		BY TRANSPORT EXPS.	1000.00
		BY CLEANING EXPS.	421497.00
		BY N.S.S. CAMP REGULAR ACTIVITY	87075.00
		BY N.S.S. SPECIAL CAMP	93233.00
TO FEES RECEIVED FROM STUDENTS	16031262.00	BY EXAMINATION EXPENSES	817760.00
		BY MEDICAL EXPS.	5848.00
		BY REPAIRS & MAINTANCE	204010.00
TO EXAM GRANT RECEIVED	4488.00	BY GARDEN EXPS.	14300.00
		BY REMUNERATION EXPS.	207478.00
TO BANK INTEREST RECEIVED	30680.00	BY PROFESSIONAL FEE	10620.00
		BY HARDWARE EXPENSES	9562.00
		BY BOOKS & PERIODICALS EXPS.	3115.00
TO PROFESSIONAL TAX	76500.00	BY UNIVERSITY FUND	206796.00
		BY CULTURAL EXPS,	106873.00
TO OTHER RECEIPT	22630.94	BY XEROX MACHINE EXPS.	21033.00
		BY GREEN AUDIT	15000.00
TO DISCOUNT RECEIVED	6000.00	BY POSTAGE	1805.60
		BY SOFTWARE EXPS.	425000.00
TO T.D.S.	259768.00	BY LIBRARY FEES	1000.00
		BY WEBSITE EXPS.	67970.00
TO FEES RECEIVABLE	675533.00	BY NAAC FEE	29500.00
		BY PROVIDEND FUND EXPS.	181965.00
TO SCHLOARSHIP PAYABLE	7219.50	BY SECURITY EXPS.	464000.00
		BY SEMINAR EXPS.	1200.00
TO AMOUNT WRITTE OFF	7500.00	BY SPORT EXPS.	48778.00
		BY LIBRARY BOOKS	57297.00
TO EARN & LEARN SCHEME GRANT	83000.00	BY XEROX MACHINE	80000.00
		BY COMPUTER	6600.00
TO N.S.S. GRANT	104500.00	BY PRINTER	36226.00
		BY FURNITURE	118020.00
TO ADVERTISEMENT RECEIPTS	41000.00	BY SOFTWARE	20300.00
		BY SPORT EQUIPMENT	3600.00



*[Signature]*

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		BY T. D. S.	140011.00
		BY SUNDRY CREDITORS	192114.00
		BY PROFESSIONAL TAX	149225.00
		BY LIBRARY DEPOSIT	5000.00
		BY ADVANCES	101900.00
		<b>TO LOAN'S &amp; ADVANCES</b>	3747314.00
		SHRI GAJANAN MAHARAJ	
		SHIKSHAN PRASARAK MANDAL	
		<b>BY CLOSING BALANCE</b>	
		CASH IN HAND	273660.61
		BANK OF INDIA 600	24118.05
		BANK OF INDIA 884	711.13
		BANK OF INDIA 592	14298.42
		BANK OF INDIA 28	19714.96
		BANK OF MAHARASTRA A/C NO. 24351	35616.84
		BANK OF MAHARASTRA A/C NO. 15906	26359.01
		BANK OF MAHARASTRA A/C NO. 85974	8315.30
		BANK OF MAHARASTRA A/C NO. 62452	142483.50
		BANK OF MAHARASTRA A/C NO. 84084	11236.24
		COSMOS BANK	6926.20
		TJSB SAHAKARI BANK LTD.	8108.94
TOTAL RS.	18680508.47	TOTAL RS.	18680508.47

DEEPAK S. SASAR & ASSOCIATES  
CHARTERED ACCOUNTANTS



*Deepak S. Sasar*

DEEPAK S. SASAR  
F. C. A.



*H. Thozal*

PRINCIPAL

Sharadchandra Pawar Arts & Commerce College  
Dudulgaon (Alandi), Pune



SHRI GAJANAN MAHARAJ SHIKSHAN PRASARAK MANDAL'S  
SHARADCHANDRA PAWAR ART'S & COMMERCE COLLEGE  
ALANDI DUDULGAON TAL : KHED DIST : PUNE  
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED ON 31/03/2023

EXPENDITURE	AMOUNT	INCOME	AMOUNT
TO ADVERTISEMENT EXPS.	248749.00	BY FEES RECEIVED FROM STUDENTS	16031262.00
TO FUNCTION EXPS.	97530.00		
TO BANK COMMISSION & CHARGES	23992.64	BY BANK INTEREST	30680.00
TO COMPUTER EXPS.	71333.00		
TO ELECTRICAL MATERIAL	28448.00	BY EXAM GRANT RECEIVED	4488.00
TO AFFILIATION FEE	388800.00		
TO ELECTRICITY EXPS.	3622.00	BY DISCOUNT RECEIVED	6000.00
TO MISC. EXPS.	10448.00		
TO PRINTING & STATIONERY	559113.00	BY OTHER RECEIPT	22630.94
TO TEACHING STAFF SALARY	5667767.00		
TO TEA & REFRESHMENT	125846.00	BY EARN & LEARN SCHEME GRANT	83000.00
TO TRAVELLING & CONVEYANCE	263787.00		
TO NON TEACHING STAFF SALARY	2512401.00	BY N.S.S. GRANT RECEIVED	104500.00
TO TELEPHONE BILL	3097.00		
TO TRANSPORT EXPS.	1000.00	BY ADVERTISEMENT RECEIPTS	41000.00
TO CLEANING EXPS.	421497.00		
TO N.S.S. CAMP REGULAR ACTIVITY	87075.00	BY AMOUNT WRITTE OFF	7500.00
TO N.S.S. SPECIAL CAMP	93233.00		
TO EXAMINATION EXPENSES	817760.00		
TO MEDICAL EXPS.	5848.00		
TO REPARIS & MAINTANCE	204010.00		
TO GARDEN EXPS.	14300.00		
TO REMUNERATION EXPS.	207478.00		
TO PROFESSIONAL FEE	10620.00		
TO HARDWARE EXPENSES	9562.00		
TO BOOKS & PERIODICALS EXPS.	3115.00		
TO UNIVERSITY FUND	206796.00		
TO CULTURAL EXPS,	106873.00		
TO XEROX MACHINE EXPS.	21033.00		
TO GREEN AUDIT	15000.00		
TO POSTAGE	1805.60		
TO SOFTWARE EXPS.	425000.00		
TO LIBRARY FEES	1000.00		
TO WEBSITE EXPS.	67970.00		
TO NAAC FEE	29500.00		
TO PROVIDEND FUND EXPS.	181965.00		
TO SECURITY EXPS.	464000.00		
TO SEMINAR EXPS.	1200.00		
TO SPORT EXPS.	48778.00		
TO DEPRECIATION	329127.57		
TO SURPLUS TRANSFER TO BALANCE SHEET	2550581.13		
<b>TOTAL RS.</b>	<b>16331060.94</b>	<b>TOTAL RS.</b>	<b>16331060.94</b>



DEEPAK S. SASAR & ASSOCIATES  
CHARTERED ACCOUNTANTS

*(Signature)*

DEEPAK S. SASAR  
F. C. A.



*(Signature)*

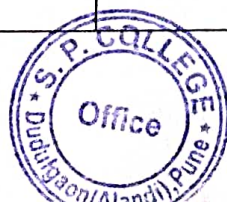
PRINCIPAL

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BALANCE SHEET AS ON 31/03/2023

LIABILITIES		AMOUNT	ASSETS	AMOUNT	AMOUNT
<b><u>CURRENT LIABILITIES</u></b>			<b><u>FIXED ASSETS</u></b>		
			<b><u>ELECTRICAL EQUIPMENTS</u></b>		
PROFESSIONAL TAX		105815.00	OPENING BALANCE	8530.91	
SCHLOARSHIP PAYABLE		537260.50	ADD : CURRENT YEAR	0.00	
T.D.S.		154768.00		8530.91	
			LESS : DEPRECIATION	1279.64	7251.27
<b><u>SUNDRY CREDITORS</u></b>		237133.00			
ELITE SOFTWARE	28500.00		<b><u>FURNITURE</u></b>		
SELF HELP PUBLICATION	68718.00		OPENING BALANCE	1571449.62	
H.A. ENTERPRISES	128000.00		ADD : CURRENT YEAR	118020.00	
MORYA ENTERPRISES	11915.00			1689469.62	
			LESS : DEPRECIATION	168946.45	1520523.17
			<b><u>COMPUTER &amp; SOFTWARE</u></b>		
			OPENING BALANCE	115044.61	
			ADD : CURRENT YEAR	63126.00	
				178170.61	
			LESS : DEPRECIATION	62703.04	115467.57
			<b><u>LIABRAY BOOKS</u></b>		
			OPENING BALANCE	97490.63	
			ADD : CURRENT YEAR	57297.00	
				154787.63	
			LESS : DEPRECIATION	58968.46	95819.17
			<b><u>FILTER</u></b>		
			OPENING BALANCE	1817.46	
			ADD : CURRENT YEAR	0.00	
				1817.46	
			LESS : DEPRECIATION	272.62	1544.84
			<b><u>AIR CONDITION</u></b>		
			OPENING BALANCE	10042.64	
			ADD : CURRENT YEAR	0.00	
				10042.64	
			LESS : DEPRECIATION	1506.40	8536.24
			<b><u>LCD PROJECTOR</u></b>		
			OPENING BALANCE	0.00	
			ADD : CURRENT YEAR	0.00	
				0.00	
			LESS : DEPRECIATION	0.00	0.00
			<b><u>PLANT &amp; MACHINERY</u></b>		
			OPENING BALANCE	84145.71	
			ADD : CURRENT YEAR	0.00	
				84145.71	
			LESS : DEPRECIATION	12621.86	71523.85
			<b><u>AQUAGUARD RO</u></b>		
			OPENING BALANCE	4593.01	
			ADD : CURRENT YEAR	0.00	
				4593.01	
			LESS : DEPRECIATION	689.00	3904.01



*[Signature]*  
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**AUTOMATIC CURRENCY MACHINE**

OPENING BALANCE	2163.06	
ADD : CURRENT YEAR	0.00	
	2163.06	
LESS : DEPRECIATION	324.46	1838.60

**XEROX MACHINE**

OPENING BALANCE	8179.19	
ADD : CURRENT YEAR	80000.00	
	88179.19	
LESS : DEPRECIATION	7226.88	80952.31

**INVERTOR BATTERY**

OPENING BALANCE	21376.15	
ADD : CURRENT YEAR	0.00	
	21376.15	
LESS : DEPRECIATION	3206.42	18169.73

**SPORTS EQUIPMENT**

OPENING BALANCE	424.56	
ADD : CURRENT YEAR	3600.00	
	4024.56	
LESS : DEPRECIATION	333.68	3690.88

**C.C.T.V.**

OPENING BALANCE	48520.72	
ADD : CURRENT YEAR	0.00	
	48520.72	
LESS : DEPRECIATION	7278.11	41242.61

**CONSTRUCTION**

OPENING BALANCE	5527846.00	
ADD : CURRENT YEAR	0.00	
	5527846.00	
LESS : DEPRECIATION	0.00	5527846.00

**TIME ATTENDANCE MACHINE**

OPENING BALANCE	2108.99	
ADD : CURRENT YEAR	0.00	
	2108.99	
LESS : DEPRECIATION	316.35	1792.64

**MOBILE**

OPENING BALANCE	1013.01	
ADD : CURRENT YEAR	0.00	
	1013.01	
LESS : DEPRECIATION	151.95	861.06

**TEXMO MOTOR**

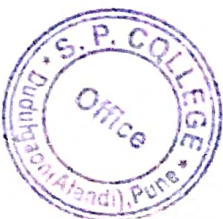
OPENING BALANCE	22015.00	
ADD : CURRENT YEAR	0.00	
	22015.00	
LESS : DEPRECIATION	3302.25	18712.75

**LOAN'S & ADVANCES**

ADVANCE FROM SHRI GAJANAN MAHARAJ SHIKSHAN PRASARAK MANDAL OTUR		23860678.75
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**DEPOSIT**

800.00



*H. Thoreau*  
PRINCIPAL

Sharadchandra Pawar Arts & Commerce College  
Dudulgaon (Alandi), Pune





			LIBRARY DEPOSIT	5000.00
			SUNDRY DEBTORS	12583387.85
			ADVANCES	142900.00
			<u>CASH &amp; BANK BALANCE</u>	
			CASH IN HAND	273660.61
			BANK OF INDIA 600	24118.05
			BANK OF INDIA 884	711.13
			BANK OF INDIA 592	14298.42
			BANK OF INDIA 28	19714.96
			BANK OF MAHARASTRA A/C NO. 24351	35616.84
			BANK OF MAHARASTRA A/C NO. 15906	26359.04
			BANK OF MAHARASTRA A/C NO. 85974	8315.30
			BANK OF MAHARASTRA A/C NO. 62452	142483.50
			BANK OF MAHARASTRA A/C NO. 84084	11236.24
			COSMOS BANK	6926.20
			TJSB SAHAKARI BANK LTD.	8108.94
<u>INCOME &amp; EXPENDITURE A/C</u>				
BALANCE AS PER B/S	41098434.90			
ADD : SURPLUS DURING THE YEAR	2550581.13	43649016.03		
TOTAL RS.		44683992.53	TOTAL RS.	44683992.53



DEEPAK S. SASAR & ASSOCIATES  
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*Deepak S. Sasar*  
DEEPAK S. SASAR  
F. C. A.



*Shardchandra Pawar*  
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